

ARCHITECTURAL MODIFICATION REQUEST FORM

ANY CHANGES TO THE OUTSIDE OF YOUR HOME OR LOT REQUIRES PRIOR APPROVAL. PLEASE
SUBMIT THIS FORM PRIOR TO STARTING ANY EXTERIOR MODIFICATION.

This document will become part of the Homeowners contract and must be complied with by any succeeding homeowners.

I, _____ do hereby request permission to make the following modification to my home at
(address) _____

Phone: _____ H W C Email: _____
(Circle one)

DESCRIPTION OF REQUEST:

Please attach the following as applicable:

- Plot plan with proposed modification(s) to approximate scale with dimensions
- Complete description (photos/drawings) as to construction design, materials (types and sizes), and color/finish.
- Floor Plan, Elevation, Section drawing (i.e. footings).

I do, by my signature, understand and agree to the following:

1. That any applicable county permits will be obtained
2. That I assume total responsibility for the upkeep and maintenance of all modification(s) made in the area. I also acknowledge that obtaining insurance for the improvement is my responsibility.
3. That the modification(s) will not in any way hinder yard care.
4. That I will accept total responsibility for any damage to person or property that may be caused by this modification(s).
5. That the Homeowners Association reserves the right to require removal or repair of the modification at my own expense if 1.) The modification is not constructed or installed as per specifications submitted for approval with this form; or 2.) The modification is not maintained in safe condition; or 3.) The modification is not maintained in keeping with the surrounding structures and is not satisfactory to the Board of Directors.
6. I certify that I have read and agree to follow the rules and regulations pertaining to architectural control and review (if applicable).

Date

Homeowner Signature(s)

This section to be completed by Architectural Control Committee

____ APPROVED by Board of Directors

____ APPROVED with the Following Contingencies by Board of Directors:

____ DISAPPROVED by Board of Directors for the following reason(s):

Board Signature

Date Signed

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